

Contribution of Internal Quality Assurance Cell (IQAC) for institutionalizing the quality assurance strategies and processes

The IQAC coordinates post accreditation quality initiatives and accordingly prepares the Annual Quality Assurance Reports. The IQAC prepares the annual IQAC plan and Academic Calendar. The IQAC has recommended work planner/ lesson plan to be used by all faculty members. The IQAC has initiated student mentoring and counselling. It has also initiated Parent-Teacher Meetings. It organizes orientation programmes for new students at the start of every academic year.

The two practices institutionalized as a result of IQAC initiatives are:

Students' Feedback: The IQAC obtains semester-wise students' feedback on faculty and courses. The feedbacks are analysed and the Principal interacts with the individual teachers with regard to their feedback. The Departments evolve strategies to utilize the feedback for improving the quality. Besides, individual teachers take necessary corrective measures which are based on the feedback.

Mentor-Mentee System: The IQAC has initiated Mentor-Mentee system to improve the work culture of the students and to create a better relation between staff and students. Each faculty is assigned a number of students to monitor. Student's Profile is maintained for each student. Parent -Mentor meetings are also conducted to facilitate parents' and guardians' involvement in the students' academic progress.