



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**GOVERNMENT HNAHTHIAL COLLEGE**

**ELECTRIC VENG, HNAHTHIAL  
796571**

**[www.hnahthialcollege.edu.in](http://www.hnahthialcollege.edu.in)**

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**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Hnahthial College is an affiliated college of Mizoram University established on 20th July, 1979. Conveniently located at the North tip of Hnahthial Town, in an exotic hill slope with varieties of evergreen fruit bearing trees, flowering plants and bamboo, the college has a spacious campus covering 268.86 bighas of land allotted by the state government. Founded by the Hnahthial populace with an eye to the future, the college, since its inception, has committed itself to provide quality education to the youth. The college is constantly upgrading and reinventing itself to the needs and opportunities brought about by the evolving global trends. The college is granted permanent affiliation to Mizoram University in 2005 and is recognized by the University Grants Commission (UGC) under 2(f) and 12(B) of the UGC Act on 17th November, 2006. It aims to educate the students to become the future backbone of the society. Since its inception, the college aspires to be an institution of excellence transforming lives through education. The college aims to provide students with a quality-applicable education that raises innovative, creativity, self-sustenance, applicability and usability. Currently the total 7 arts streams is running in the college such English, Mizo, Education, Political Science, Economics, History and Geography. The college have an excellent eco-friendly campus which is free from any pollution like noise, smoke and plastic substances. With proper maintenance and improvement of infrastructures, the minimum requirement both in academic and co-curricular activities could be provided to the students and staff. Improvement of students' academic success is perceived every year. Passed percentage of the latest UG examination was 65.78% which make the college average among the Mizoram state government colleges.

### Vision

Making of 'quality education' is the central vision of the College through an exercise of self and external quality evaluation, promotion and sustenance initiative. Major visions of the college are

- (i) To encourage self-evaluation for quality enhancement.
- (ii) To undertake periodic assessment and accreditation of the institution by National Assessment and Accreditation Council (NAAC).
- (iii) To help students discover the inherent potential in them through participation in various curricular and co-curricular activities conducted by different units of the College.
- (iv) To foster competences among students.
- (v) To organize various student's organizations and to make use of them as functional machineries for the achievement of the central theme of the College.
- (vi) To collaborate with other departments, institutions and the community for quality promotion and sustenance.
- (vii) To make research a significant activity of the college.

(viii) To edify the students through moral and value oriented education.

(ix) To emphasize dignity of hard work and value of self-reliance through carrier oriented education and social service.

## **Mission**

In line with the college's motto "Utmost for the Best" it is the mission of the college to make the students competent and make them excel both in academic and other vocational/professional courses. It is also the mission of the college to promote the moral values of the students and instill in the teachers 'unity in thought and action'. The College cultivates a keen spirit of interest in sports and actively encourages energetic participation in a multitude of indoor and outdoor sports for the students. From the achievements of the students in sports, the College aims to deliver its mission to facilitate sports as a vital component in the healthy growth process of education. Additionally, it is the mission of the college to foster outreach, community building and empowerment initiatives at the surrounding villages of Hnahthial and ensure outstanding environment-friendly infrastructure and facilities to its users. Most importantly, the college envisions to achieve all round self-reliance. It is the mission of the college to help students discover the inherent potential in them by participating in various co-curricular and curricular activities conducted by different units of the college. The college aims to collaborate with other departments, institutions and the community for enriching the potential of the students and to promote moral and value oriented education. Moreover, the college envisions to make the college more distinctive and to foster the need of various stakeholders, the facilities available inside the campus are made available for utilization provided that the stakeholders must take permission from the principal. To widen the students' knowledge regarding Mizo history and to have wider exposure it is the mission of the college to organize field trip and study tour. To sum up, the college mission is to implement innovation in all facets such as infrastructure, academic, internet based services, sports complex, security, entrepreneurship, extension activities and to collaborate with industry.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The college established in 1979 is one of the oldest colleges in southern part of Mizoram. Despite its humble beginnings, today, the college offers seven different undergraduate courses in Arts stream. The college is well equipped with state of art facilities like smart class room and infrastructure as well as young and highly qualified teachers. The faculty members have always encouraged their students to approach their subjects without any bias so as to inculcate a balance perspective.

The college boast of 138 acres approx., making it one of the largest campus areas among colleges of Mizoram. The college has the opportunity and potential for up-gradation as a post graduate institution. Besides having state of art equipment for imparting education, the college is also equipped with various facilities like auditorium, volley ball court, basketball court, gymnasium and badminton hall giving the students, faculty members the opportunity to improve their mental and physical well-being.

The college has collaborated and signed Memorandum of Understanding with various departments in the district like KVK, Industry department and the district hospital to impart learning activities.

Taking into account the growing environmental crisis, the college has also strived to be an environmental friendly/ green campus college by planting trees, introducing energy efficient lights (led) and solar energy for campus lighting, judicious use of resources, construction of rainwater harvesting and making it a plastic free campus.

The students actively participated in various extra-curricular activities outside the college campus by participating at various district and inter college level competitions. The women volleyball team bagged first prize in 2019. There is considerable effort on the part of NSS to undertake creation of community facilities and services. To improve the socio-economic conditions of villages, NSS, Geography and Mizo departments have adopted several villages in the vicinity of Hnahthial. The college innovation and best practise cell along with the Education department have adopted schools to enhance collaboration between the college and school and to facilitate teaching and learning skills.

### **Institutional Weakness**

1. One of the major weaknesses is that Hnahthial being the smallest and having the least population among the districts in Mizoram has led to low student enrolment despite the college having spacious rooms to accommodate large number of students.
2. The lack of commerce and science courses has also hampered the growth of student enrolment.
3. The college despite having the state of art facilities for e-learning is crippled with inconsistent internet connection and electricity. Once improvement is made in these areas, the college will be at par with other reputed colleges across the country.
4. Since the state government has not been able to fill up all the sanctioned posts in the college, various departments are facing shortage of permanent faculty members and making tentative arrangements so that day to day classes are not affected.

### **Institutional Opportunity**

1. The college is blessed with young, experienced and highly qualified faculty members who are energetic and are opened to learn the latest strategies for imparting quality education to the students.
2. The large campus area has the potential to accommodate further infrastructure development. Centre for biodiversity, botanical research centre and agriculture research centre is highly afforded in view of sufficient campus.
3. Being the only college in the district, the college has the potential to develop into research centre as several faculty members are engaged in research activities provided that additional grants are sanctioned from the government.
4. The college has a new and well-designed academic building making abundant space to increase subjects offered in arts streams, commerce and science. The college auditorium can also host not only the college activities but also other various district department and local community training programs, workshops, seminars etc.

### **Institutional Challenge**

1. The college has hostel facilities for both boys and girls but suffers from limited seats. Since some of the students are from far flung areas, it is necessary to expand the hostel facilities to accommodate more

students.

2. Since half of the teaching faculty members are not from Hnahthial district, the college doesn't have facilities/ staff quarters to accommodate its faculty members in the campus.
3. The financial funds that the college received from the state government and other government agencies are limited and inadequate for further enhancing the college campus and imparting necessary materials for quality education and research activities.
4. Since half of the faculty members are not engaged in research activities, the college has taken initiative to encourage its faculty members to pursue research in reputed Universities.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The college adheres to syllabus prescribed by Mizoram University for all the Courses that are offered in the college. It takes utmost care towards the proper implementation of the curriculum. The Choice Based Credit System (CBCS) has been successfully implemented since the academic session of 2016-2017. The academic calendar issued by the university is followed by every department as a guide in the implementation of the curriculum. Orientation and motivation program both for the teacher and student is held to ensure effective and timely implementation of the curriculum. The curriculum and academic plan is transitioned into action effectively through lectures, presentation, assignments, tutorial, project, discussions and class test. Faculty members are empowered to modify the method of teaching to accommodate different types of learners who can learn at different pace. A democratic student-teacher interaction process ensures two-way continuous and unabated feedback that facilitates better delivery process. The importance of classroom and its role in curriculum delivery is significant, smart classroom makes the curriculum delivery process easier, and, student are made known the availability of books in the library and other academic resources that are planned in tandem with the prescribed syllabus. An internal examination is held twice every semester and marks obtained by the students are documented and are sent to the University for External Assessment. Remedial classes are held after completion of internal examination to encourage weaker students for university examination so that they can clarify their doubts and problems. To facilitate better teaching practices, the faculty members are encouraged to attend orientation and refreshers course, workshop and seminars. To maintain and promote quality learning, faculty members keep log book and prepare lesson plan so that syllabus are completed on the stipulated time. The curriculum has always incorporated contemporary issues of human values, gender, environment and social change. Entrepreneurship Knowledge Cell is newly launched to maximize the potential and hone the talent of the students. The college has maintained a congenial relationship with the society, and signed MOUs with three industries, adopted two villages and schools within Hnahthial district which has enriched transacted various curricular and co-curricular activities.

### Teaching-learning and Evaluation

Government Hnahthial College aims to foster moral, social and environmental values quintessential to the growth of an individual. The College plans and organizes the teaching, learning and evaluation schedules in accordance with the academic calendar prepared by Mizoram University. Emphasis is laid on organized, regular and systematic teaching. For the betterment of the teaching learning process, teaching faculty are encourage to attend professional development program like orientation course, Refresher Course, Short term Course, Faculty Development Program, Faculty Induction Program etc. The College carefully develops in its students, mental faculties of thought, innovative teaching practices and encouraging evaluation system. The democratic teacher-

student interaction process helps stimulate thought process and simultaneously broadens their intellectual horizons. The faculty mentors the passion of the students and integrates in their psyche, the responsibility towards our fellow individuals, community and the country. A variety of cultural and sports activities promote all round development of students. The process of admission to the College is a transparent and well administered mechanism that complies with the norms of the University. In terms of admission process, the Institution aims to guarantee equity to students from diverse regional, socio-economic, cultural and educational background. The Institution takes strong action in ensuring gender equity. Further, the college takes dedicated efforts to empower differently abled students and integrate them in the larger strata of the society. Therefore the college makes specific provisions for disabled students. The Institution practices homogeneity among students in terms of learning, education and knowledge irrespective of learning capability while cherishing their individual personalities, future outlooks and personal visions for life. Additionally, assessment approaches in terms of internal and external evaluation, assignments and class tests facilitate to check the integrity of the teaching-learning process and the academic framework. Internal evaluation is a valuable path in realizing the level of academic learning of the students. Remedial classes and tutorial carried out in the college facilitates a one-on-one interaction with the faculty which helps identify and analyze the number and nature of slow learning students. This information is used to modify the academic curriculum delivery within the timeframe.

### **Research, Innovations and Extension**

The college has constituted Publication and Extension Cell in promoting research within the college. The cell takes the responsibility in encouraging the faculty members to take up research and other further studies. The cell has organized seminar to promote research and on behalf of the college the cell subscribe reputed journals. With the initiative taken by the cell members the college has published one volumes edited book. Among the faculty members currently 8 teachers have obtained their Ph.D degree and currently 4 faculty members have obtained their M.Phil degree. The college granted leaves for teachers who attend seminars, workshop, conference, refresher course, orientation and induction program. “Motivation on Research and Publication” was organized on 6th December 2019. The college takes pride in performing multiple outreach programs both inside and outside the town of Hnahthial. Schools and villages adopted by the cell and departments have provided the requirements of the beneficiaries. Practical teaching class, awareness campaign on the importance of education and other relevant activities are performed in the adopted schools. Additionally, students learn and are trained life skills; teaching skills and it strengthen their capacities while interacting with them. Voluntary activities and charity is done in response to covid-19 pandemic food shortage by the neighbouring villages such as Tarpho and Khawhri. Various cells under IQAC have paved channel to improve the overall development of the college and they have implemented plans to make steady development for the college. Awareness programme, debate, workshop, seminars and other activities build integrity, impartiality and ethical behaviour of the college. The College has adopted infrastructure and teaching-learning process to integrate differently abled students within the diverse student based and provide for the maximization of their potential. The College staff and students are sensitized to the needs and concerns of the differently abled and a healthy atmosphere fostering care and nurturing has been created and maintained within the institution for them. Under the initiation of Innovation and best practice cell archive will be enlarged and extended which can be used for research in future.

### **Infrastructure and Learning Resources**

An infrastructure facility of the college has been utilized by various stakeholders. The college is used as an important platform for organizing meeting, centre for conducting skill development and election training,

welcoming of Governor and state government officials organized by the Deputy Commissioner Office. Sport facilities like badminton hall, gymnasium, volleyball court, basketball court and football playground has been used by local communities. The college expands its environment consciousness, organized plantation of evergreen and fruit bearing trees in and outside campus, fixed hoardings in order to impart awareness regarding the propagation of eco-friendly lifestyle. The pride of the college rests in being a single use plastic free campus. The college has given priority to community service through various outreach programs taken up by NSS, Evangelical Union, Eco club, Red Ribbon Club, Adventure Club etc. Funds contributed from staff welfare are utilized for carrying out valuable social activities and assistance is carried out by distributing clothes, food, medicine and other commodities to combat covid-19 pandemic faced by the nearby villages. Apart from this, the college has undertaken a study of landside prone area in Hnahthial town and makes suggestions for preventive measures. The College also organized Blood Donation Camp under the supervision of Red Ribbon Club. Provisions have been made for differently able students that make the college an abode for all walks of life. The college gives special care to the girl students and caters to their need to help them stand equal with their counter parts by organizing various awareness programs like sexual harassment, legal rights and gender equality etc. Memorandum of Understanding (MOUs) have been jointly signed by the college and Krishi Vigyan Kendra (KVK), District Hospital Hnahthial and Industry Department to improve research, explore innovative ideas and enlarge talents and potential of the students. The college envisions functioning as a catalyst in generating positive changes in the minds of the stakeholders for the development of society through adopted schools and villages.

### **Student Support and Progression**

The college vision is to make quality the central theme of education and believe the focus should be student centric with respect to their progression and support activities. IQAC believe that since many are first generational learners it felt the need of organizing parents-teachers meet periodically to give the parents an insight into learning system and the requirements which is significantly different from the school until the 12th standards. Students are also given counseling and are also provided guidance through the student mentoring system where each teacher is assigned a certain number of students to assist them. The institution started a coaching class for outgoing students to encourage and prepare the students to appear in university examination and other various examinations. Interested students are free to enroll in the course and necessary materials are provided. Career Guidance, Counseling and Gender Equality Cell under IQAC regularly organized various programs such as awareness program and skill development program to sharpen their skills and develop their personality. The college has a Disciplinary Committee, Grievance Redressal Cell that caters to the need of students. The college also renders support to slow learners by organizing remedial class and students having backlog papers. Student mentorship, career guidance and counseling cell are all working towards supporting the students. The college also has a registered alumni association and all outgoing students are member of the association. Each department of the institution and the IQAC keep track and maintains record of the core students who are pursuing higher education and the outgoing students who are employed under the state government, under private firm or who have started their own business. Under the initiation of career guidance, counseling and gender equality cell, the college organized career guidance, counseling and awareness to the students especially for outgoing students. The Job orientation and admission orientation to the students is conducted by the resource person with the faculty of the college, alumni members and others.

### **Governance, Leadership and Management**

The management of the College is in the hands of its Governing Body comprises Principal, IQAC, department

heads and staffs. The Governing Body of the College gives an overall direction to the College within the purview of the guidelines of the Mizoram University. The Governing Body, in its meetings, makes deep assessments of the functioning of the College and deliberates how the functioning of the College can be improved towards the achievement and attainment of quality. Principal of the College is responsible for executing the decisions of the management and providing feedback of its impact on the functioning of the College. He along with IQAC acts as a pivotal point in extracting ideas from all quarters of the College fraternity to generate quality policy and plans towards the future growth of the College. The generated policies and plans are thus timely communicated to the relevant stakeholders. The College grooms leadership by providing opportunity, encouragement, liberty and guidance to faculty members, non-teaching staff and students to lead groups and take up tasks at different forums and levels. The faculty members are provided responsibility to lead academic departments, cells, units, mentor student and also work upon various administrative assignments. Non-teaching staff are given liberty to take up innovative initiatives so as to bring change in administration, and to do away with the old ways of doing things by introducing new practices in administration. The College has always taken pride in the leadership abilities of its students. The College gives its students the liberty to come up with new ideas and initiatives which are nurtured by faculty. The Students' Union performs various societies, fund raising and organizes functions successfully. The College promotes the culture of democratic participative management. From the discussions within the department, the College level discussions, discussions in various statutory and non-statutory committees, units and cells to the discussions at the Governing Body, the College promotes full and wider participation of teaching and non-teaching staff, students, and other stakeholders in the decision-making process and the management of the College.

### **Institutional Values and Best Practices**

Government Hnahthial College considered student mentoring system as an important aspect of the curriculum. The college has layout students mentoring system for providing professional and personal advice during their undergraduate studies in respect of their next further studies. The college aims are to give advice, encourage and support the students in all activities of their life whether personal or professional. The mentoring system is designed so as to increase the social and academic confidence, communication skills as well as professional skills of the student. The mentoring system gave valuable information and guidance to students for their university carrier and for choosing their lifelong objectives and setting goals so as to achieve the things they desire. Advice and guidance are also given in carrier advancement regarding self-employment, opportunities, entrepreneurship development, morals, honesty, and integrity required for career growth. The mentoring system provides counseling to the students. This counseling is designed to help and speed up to improve the behavior of the students to help in attendance, to be prompt, punctual, and to have a positive attitude toward their studies. It is also the responsibility of the mentor to contact the parents/guardians if there is a situation that demands it. The college has an active registered Alumni association the registration is renewed every year. The members meet at least once in a year and discuss all the issues pertaining to the development of the institution both academically and otherwise. The alumni participation basically is in areas of identifying the gaps between the levels of learning within the campus and the levels of learning expected by the society. The institution arranges lectures by alumni in different departments so that the students can be motivated to prepare themselves for careers in an environment of global competition. The Alumni Association is one of the most important guardians of the institution. They act as an active role in voluntary programs like mentoring students in their areas of expertise. They also play a significant role in contributing motivating students.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT HNAHTHIAL COLLEGE
Address	Electric Veng, Hnahthial
City	Hnahthial
State	Mizoram
Pin	796571
Website	<a href="http://www.hnahthialcollege.edu.in">www.hnahthialcollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	K. Lalsangluaia	0372-2332088	8731964004	0372-2332088	hnahthial.coll@gmail.com
IQAC / CIQA coordinator	Lalrinpuia Vangchhia	0372-172575	8837341169	0372-8014172575	lalrinpuiavangchhia@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	20-07-1979

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Mizoram	Mizoram University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	17-11-2006	<a href="#">View Document</a>
12B of UGC	17-11-2006	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Electric Veng, Hnahthial	Semi-urban	138	558466

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSSLC	English	90	0
UG	BA,Mizo	36	HSSLC	English,Hindi,Bengali,Telugu,Marathi,Tamil,Urdu,Gujarati,Kannada,Malayalam,Oriya,Punjabi,Assamese,Maithili,Bhili/Bhilodi,Santali,Kashmiri,Nepali,Gondi,Sindhi,Konkani,Dogri,Khandeshi,Kurukh,Tulu,Meitei/Manipuri,Bodo,Khasi,Mundari,Ho,English + Hindi,English + Bengali,English + Telugu,English + Marathi,English + Tamil,English + Urdu,English + Gujarati,English + Kannada,English + Malayalam,English + Oriya,English + Punjabi,	90	0

				English + Asamese, English + Maithili, English + Bihari/Bhilodi, English + Santali, English + Kashmiri, English + Nepali, English + Gondi, English + Sindhi, English + Konkani, English + Dogri, English + Khandeshi, English + Kurukh, English + Tulu, English + Meitei/Manipuri, English + Bodo, English + Khasi, English + Mundari, English + Ho, French, Sanskrit		
UG	BA, Economics	36	HSSLC	English	90	0
UG	BA, Political Science	36	HSSLC	English	90	0
UG	BA, Education	36	HSSLC	English	90	0
UG	BA, History	36	HSSLC	English	90	0
UG	BA, Geography	36	HSSLC	English	90	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				10				20			
Recruited	0	0	0	0	3	4	0	7	0	0	0	0
Yet to Recruit	0				3				20			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				10
Recruited	5	5	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	3	4	0	11	8	0	26

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	59	0	0
	Female	78	0	0	0	78
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	70	52	62	62
	Female	64	74	58	65
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1	1	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>135</b>	<b>127</b>	<b>120</b>	<b>127</b>



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
141	141	129	129	129
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	6	6	6

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
127	120	107	127	135
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	45	45	45	45

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	11	18	26	10

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
25	18	18	11	11

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
37	34	35	35	35

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 11****4.2****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
204.20	17.62	98.65	124.15	21.05

**4.3****Number of Computers****Response: 44****4.4****Total number of computers in the campus for academic purpose****Response: 37**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Government Hnahthial College is an affiliated college of Mizoram University (a Central University) and follows the curriculum framed and modeled by the University. In the year 2016, Choice Based Credit System (CBCS) was introduced. The CBCS enables the students to earn credits across departments and provide flexibility in duration to complete a program of study. To ensure that the University curriculum is followed in the best of the spirit, academic calendar and daily routine of the college is prepared by Academic committee. The Academic calendar specifies number of working days, available dates for various activities of the college, tentative dates for Continuous Assessment Tests as well as the tentative dates of commencement of university examinations so as to ensure proper teaching learning process and continuous evaluation. Examination Committee provides a detailed program for conducting internal assessment for each academic session. The Committee is also responsible for the publication of the internal assessment marks as well as assigning of the faculty members for invigilation in the UG examinations. For the effective transmission and delivery of curricula, the departments integrate classroom teaching with ICT equipment wherein all classrooms are equipped with projectors to facilitate effective teaching learning process. For up gradation of subject-related knowledge, various departments of the college have organized seminars, workshops and student oriented activities like debate, discussion etc. This activity provides a platform to the faculty and the students to participate and interact with experts in various fields and enrich and update their subject knowledge. Tutorials and remedial classes are held to monitor progress of the students. The departments identify students having back papers and make it mandatory for them to attend remedial classes aiming of clearing their back papers. Each department formulates its own action plan, course plan and also prepares lesson plan, teaching methods and discuss them among its faculty members. Apart from regular classes tutorials or extra classes are taken for enhancing the knowledge of students. The curriculum delivery is effectively done through lectures, by supplying study materials. For making the classes lively and for active participation of students quiz, debate, group discussion, paper presentations are organized in the department. Apart from these educational tours, field trips, awareness program and seminars are organized by the college. Internal examinations are conducted in conformity with the academic calendar of the institution. Each department periodically reviews the syllabus and students progression through departmental meetings. For the further progression of students, the college library conducts career Orientation program to make the newly admitted students aware of the facilities available in the library including the rules and regulation of the library. Faculties encourage and equip the students to participate in various competitions and activities outside the campus. All kinds of programs organize in the college help the students to become self-dependent and intellectually competent. For slow learners in each department, materials like notes and reference materials are provided. Feedbacks from students are regularly collected to strengthen future curriculum development.

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

The College follows the academic calendar for conducting continuous internal evaluation systems as per the guideline of Mizoram University. Accordingly, the academic calendar includes information regarding the commencement of the examination, schedules of internal exams, tentative schedules for external examination, Last date for submission of assignments, dates for filling up of examination form, college week, orientation, Patents-Teachers meet etc. The academic calendar is displayed in the college notice boards for students and is made available in the website. Information with regard to conduct of examinations and test routine is placed on the notice boards by examination committee. The committee also issued an instructions related to pattern of questions and distribution of marks to conform to the University regulations. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. These changes are communicated to the students well in advance and time tables are prepared and implemented accordingly. For odd semester the University conducts the final exam in the month of November and in the month of May for even semester. Examination Committee executes the programme implemented by the academic committee. Academic committee of the College works out detail programme for dates and time of continuous internal and external examinations. The teachers prepare teaching plans by proper distribution of syllabus according to the academic calendar. Important dates on calendar are also printed in the college prospectus annually. These dates are followed strictly during each semester. After the examination is over each faculty member of the respective department evaluates the answer scripts and distributes the evaluated scripts among the students. The doubts of the students are cleared with advice and if needed correct answers are delivered to them. Apart from these two internal assessment examinations, some departments conduct the unit test, assignment, project, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments. Thus throughout the session, the academic performance of the students is evaluated to upgrade them.

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

**Response:** 7

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 0

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**

**Response:** 0

**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

### 1.3 Curriculum Enrichment

**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

**Response:**

Curriculum of the college incorporates courses that are related to gender, environment and sustainability as

well as human values. For the fulfillment and promotion of these courses various activities are performed and undertaken. The department of English course namely English Paper III (Prose and Poetry) includes the short story “Lali”. Through the fictional characters in the story, the author has brought out the plight of the early Mizo women while incorporating the impact of Christianity. Besides, the diverse BA English core syllabus especially the paper entitled women studies enhance students’. The course in Mizo core is an important platform for understanding a vivid picture of history of Mizo, the status of women in Mizo society, distribution of works among men and women in the novel “Hawilopari”. Aside from this, the course lends the students a deep understanding of environmental awareness in Prose 2. The college strives to generate successful learning and provide quality education to each student by giving them special care to provide accommodation for academically and economically disadvantaged students. To groom the personality of the students relevant program such as One Day seminar on Personality Development, Youth Convention program, Soft Skill and Career Readiness Program, One Day Seminar of Basic and Advanced First Aid. To promote Professional Ethics, the college conducts awareness program for teaching and non-teaching staff such as role of family, teaching methods and teaching aids, orientation for teachers, awareness campaign on ethics and social responsibilities etc. To bring out the fundamental goodness of human beings and society at large the college disseminates awareness by distributing pamphlet on human values on several topics such as “Role of Family”, “Child Abuse”, “Domestic Violence” “Human Trafficking” and “Drugs Abuse”. ‘Environmental Studies’ is intergraded into the curricula and is made mandatory for all the students of IV semester. This paper addresses contemporary environmental issues that provide students with conceptual understanding of the physical, natural and biological processes and cycles of the earth. Core courses in Economics emphasize global concern for the conservation of nature and natural resources. The course emphasizes the creation of sustainable improvements in the quality of life of all people through increases in not only per capita income but also improvements in education, health and the quality of natural environmental resources. The curriculum of Political Science Department incorporates the concept and importance of Human Rights, Group Human Rights such as Rights of Women, Children, Minorities, Disabled, and Old Age and Role of International NGO. The course on Education focuses on special Education for handicapped, educational technology, statistics, and women education, psychological Foundation of Education, Philosophical and Sociological Foundations of Education, Development of Education in India, Issues and Trends in Contemporary Education. The department of history incorporates the history of India, rural economy and society. Course in Geography such as Human Geography focuses on gender inequality on a worldwide basis, Environmental Geography adheres to natural resource management, global warming, how to combat global warming, causes and its effects of pollution and other accurate facts regarding environmental issues.

### **1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

**Response:** 0.75

#### **1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 2.36

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

### 1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 21.51

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
127	120	107	127	135

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
630	630	540	540	540

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
45	45	45	45	45

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

### 2.2 Catering to Student Diversity

### **2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

#### **Response:**

At the beginning of the academic session, the college organizes orientation program for the newly admitted students where they are brief about the rules and regulations of the college along with other important issues like examination, attendance, continuous assessment and choice based credit system. As the college is located in the remote area where students come from diverse socio-economic background, there are several weak students/slow learners. Slow learners are supported and motivated by the faculty through mentoring and counseling. They are also given special attention during tutorial classes. Their progress and performance are closely monitored by the concerned teachers. Remedial classes are arranged for slow learners after the class hours for students having weakness in particular subjects. At the same time, the advanced learners are encouraged by the faculty members to secure top ranks in the University examinations. They are encouraged to participate in essay writing competitions, seminars and workshops organized at the college, inter college and national level. The college also encourages them to pursue higher studies in reputed Universities and motivates them to secure job placement after college by making arrangements such as organizing coaching classes and career awareness programs to enhance their knowledge. Besides these, remedial classes and student mentoring are considered to be an essential part of the curriculum. The mentoring system was introduced with the following points as its aims: 1) To improve self-esteem, confidence, communication skills and problem-solving skills. 2) To improve sense of belonging 3) To Improve pupil attendance. 4) To improve academic grades. The mentoring program is designed to be student centric therefore the mentor should devise program where meetings have to be conducted individually and in groups. The mentoring program is also useful in identification of both advanced and slow learners and is designed to render equitable service to students with different social and economic backgrounds.

### **2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 5:1

## **2.3 Teaching- Learning Process**

### **2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

#### **Response:**

A student-centered approach encourages students to have more responsibility, confidence and development for their learning and is a process that relies profoundly on proficient activities of the institution. Curriculum was designed by the affiliating University in such a way that on completion of certain programme, students would be well equipped with sufficient academic knowledge for their future life. Students are encouraged to participate in various academic and co-curricular activities inside and outside the college. Under the guidance of NSS, students are participated in North East Festival at Kohima, Nagaland. The college conducted study tour programme for outgoing students to some parts of Mizoram. They have visited historical sites and monument in the eastern part of the state to acknowledge traditional

values and beliefs of Mizo society. Students also participate in various activities like disaster management training (mock-drill), district level volleyball tournament and different sports activities. Students Union of the college organized college week in various sports items like quiz, debate, essay writing, singing, recitation, extempore speech, elocution, news reading, indoor and outdoor games which are in fact an institutional strategies to make learning student-centric. The college adventure club explores 'Phawngpui Tlang', the highest mountain peak in the state and measure the dimension of the biggest stone of North East India. Some departments has conducted field trips, field projects and adopted villages for their students in order to develop student's rational thinking, ability to learn and ability to deal with others. For instance, the department of History has conducted a field trip to Aithur, Denlung, Darzo and Serkawn for their core students to study the historical sites and monuments to inculcate the importance of preserving the rich heritage of the Mizo culture among the students. Mizo department organized field project on socio-economic status of women at Khawhri and Tarpho villages, the department of Geography conducted a field project on "Geographical study of Chawngtui S' village" along with measuring the height of Puruntlang, one of the highest peaks in the state. Department of Economics has conducted a study of Dragon Fruit Production in Hnahthial district. Political Science department organized participation of their students in the various state Assembly sessions through online mode to impart a firsthand knowledge of the State's Politics and Legislative procedures. Some of the department adopted schools and villages to make the students participate for their personal development, enhance teaching skills and leadership along with community services for younger generations. The students are also actively involved in various committees and cells of the institution. Feedback of the students is collected for inspiration, improvement of curriculum, infrastructure, course structure and teaching processes. A remedial class has been organized for weak learners and to motivate advanced learners. Apart from this, complain box is fixed in the college for students to participate, contribute and to make suggestions for their welfare.

### **2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

#### **Response:**

A competent teacher has several skills and techniques for providing successful teaching. Education demands more knowledge of teacher regarding Information and Communication Technology (ITC) and skills use in teaching learning process. Used of technology makes teaching learning more attractive for the betterment of the future generation. It is an effective tool for changing the nature of education and for improving the quality of professional development among the teachers. Out of 27 faculties in the college, there are 22 faculties (81.48 per cent) who can effectively use ICT facilities. There are 9 ICT enabled smart classrooms which are equipped with fixed projector, internet facilities, and sound proof. Apart from this, free Wi-Fi facilities can be accessed by students within the campus. College Library is also equipped with modern techniques like Online Public Access Catalog (OPAC) and free wifi. IT and Learning Resources Cell of the college conduct training on how to use projector and online platforms such as Google meet, zoom etc for conducting online classes.

### **2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

**Response:** 5:1

**2.3.3.1 Number of mentors**

Response: 26

**2.4 Teacher Profile and Quality****2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 46.96

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

Response: 4.53

**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	1	0	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

Response: 14.11

**2.4.3.1 Total experience of full-time teachers**

Response: 352.71

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the quality of the students. For this, internal evaluation mechanism is followed as per Mizoram University guidelines and so two internal examinations are conducted every semester by the college prior to the final semester examinations. The Institution has updated its prospectus annually in which evaluation process and a brief academic calendar for one academic year is provided. Orientation program is held at the commencement of every academic year, in the orientation program, the following topics with regard to continuous assessment have been clearly delivered to the students such as Choice Based Credit System (CBCS) that was introduced in 2016. Students are informed about the importance of attendance that requires minimum 75% attendance as per University ordinance to appear in end semester examination. On the orientation day students are also well informed about the examination and assessment system adopted by the affiliating university and students are provided the detailed components of CBCS in the form of pamphlet. Paper presentation, viva voice, remedial class, tutorial, class test are conducted and assignment topics are distributed to the students by the respective department. Results of the internal examination exams are intimated to the students within a week after the completion of exams. Each departmental faculty member distributed the evaluated answer scripts to the students. The doubts and queries of the students are then clarified by the faculties. If the students express their difficulties in understanding the questions set in the internal exams or ask for materials for the questions set in the internal examination, then the question and the topic on which the questions were set are discussed in the lecture hour by the faculty members in the next class held after the examination. Materials ranging from personal notes, electronic sources and book for further reference are also provided at the same time. If there are any errors related to the assessment evaluation, corrections are duly made by the concerned teacher and the corrected mark is awarded to the concerned student. In this way, transparency is maintained. However since the responsibility of publication of the semester's Final Examination results lies with Mizoram University, if there is a delay in its publication, the college has no way to rectify it.

**2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient****Response:**

The academic performance of the students is evaluated throughout the session by the teachers for upgrading and improving the academic performances of the students. And for this, time to time internal evaluation mechanism is followed by the college as per Mizoram University guidelines. The time schedule is prepared by the examination committee and the students are well informed in advance for the preparation of their exam. The concerned department then conducts an examination for which the students are guided. After the completion of the examination, the scripts are examined by the teachers of the department and the evaluated answer scripts are shown to the students to maintain the transparency. If there is any grievance with reference to evaluation it is redressed on the spot, the answer script is examined again and the total marks awarded is rectified. Finally, the result is displayed by the departmental heads within the stipulated. Thus in this manner, the college tries to maintain the transparency, efficiency and time for conducting the internal examination in the college. If the students have any grievance regarding the marks obtained in the end semester final examination, they can apply for rechecking and reevaluation as per Mizoram University rules. As per the Regulations of CBCS in under graduate program, a candidate

may, within 15 days of declaration of results, apply for re-evaluation of not more than two papers by paying a prescribed fee. Re-evaluation is not applicable to those candidates who failed in more than 2 papers. Accordingly, students are given a chance to apply to the University for any corrections in marks and reevaluation for which the administrative office of the college guides the students about the process. The Examination committee deals with all issues related to attendance and internal assessments in consultation with the concerned departments. The committee promptly deals with mistakes/errors related to attendance, internal assessment of the students.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The vision, mission, objectives and the courses offered in the college is mentioned in the college prospectus. College prospectus is made accessible in the website so that it becomes convenient for students with disability as well as student from outside Hnahthial town to view and learn about the courses. An important regular feature of the college, Orientation programme for all the students is organized at the beginning of every semester. Attendance is taken on orientation day and to make the event more accurate for the students, handbook on Draft Regulations Governing the Choice Based Credit and Grading System in Under Graduate Programmes (Constituent and Affiliated Colleges) Approved by 28th and 29th Academic Meetings is distributed and explained to the students. The Choice Based Credit System (CBSE) enables the students to obtain a degree by accumulating required number of credits prescribed for that degree. Orientation programmes are also conducted by each department for their respective core students. Each department duly takes up the task of explaining the broad concept of the subjects opted by the students and career prospects of the subject. At the departmental level meeting every department inform the students regarding course outcomes and the books and materials students need to refer for further reading that are available in the library. To ensure effective teaching learning process the college observe annual parents teachers meet. Organised at the beginning of every academic session parents teachers meet extract the needs of the students where parents are told the importance of attendance. The meeting enhance the students and the parents to be familiar with the institution and facilities. It is the aspiration of the faculty to collaborate with the parents to establish a rich learning environment for the students. All the faculty member in their respective department are encouraged to explain the programme specific outcomes and course outcomes before the students while taking the class so as to motivate and produce determined students in their learning.

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Internal assessment has been conducted in a regular basis according to the academic calendar and the rules, norms and regulations laid out by Mizoram University. Internal assessment is evaluated based on the student performance such as class test, assignments, class presentation and students performance inside the class room. The grading system is done fairly and systematically so that students are graded depending on

their performance. Since internal evaluation is an effective pointer for the level of academic learning of the students, remedies such as extra classes, remedial and tutorial are arranged for students with low academic performance. Most importantly, students who have performed poorly in the test are given special attention and care by the faculty members. The staff meeting and every department in the college review and study the external and internal marks of the students. Feedback is obtained from Students, alumni, employer, parents and teachers on curriculum which brings greater participation and better mutual understanding in the teaching learning process. The feedback is carefully scrutinized, analysed and studied that has contributed immensely to the development of the college and are kept confidential. The feedback provides valuable information to monitor the academic progress of the students. As a channel to encourage and recognize students' achievement in University examination, a cash award is given to students (Education core) who have secured first division in the university examination by the concerned faculty members. Additionally, 'Best Library User Award' is distributed every year to the students by the Librarian of the college to foster a spirit of reading and to encourage the students for efficient use of library resources, services and facilities.

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 51.87

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	11	16	22	13

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
32	28	33	36	29

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

NAAC



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
7	7	6	6	6

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years****Response:** 25**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
11	2	6	4	2

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.9**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	2	5	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.96**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	4	3	2	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3 Extension Activities

#### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

##### Response:

The College is proactively engaged in organizing programs that promote holistic development of faculty and students leading to good citizenship. The College through its various programs seeks to sensitize and engage the faculty and students towards social responsibility, community building and nation development. A detailed description is given below:

- The NSS wing of the college is deeply committed towards its motto 'Not Me But You'. Through dedicated teams, NSS works in the field of health, education, environment, personality development, spiritual development etc. and makes efforts to uplift and empower various sections of the society especially the under privileged. Public waiting shed are also built at the villages adopted by the NSS. The NSS volunteers have been running various initiatives and programs such as: Free medical clinic, Observance of Green Mizoram Day, Swachhta Pakhwada, Unity Run to Observe "Rastriya Ekta Diwas", observe Special Swatcha and Digital India, took part in COVID-19 Executive Duty Fight Against Covid-19 at Adopted village (Thiltlang) and attend North East NSS festival at Kohima, Nagaland.
- The college also organise FIGHT AGAINST COVID-19: Distribution of Essential Commodities in Rural Areas at Tarpho and Khawhri and organise Field Trip to various places that bear historical significance.
- Blood donation camp is organized by Red Bibbon Club, and to commemorate Valentine's Day students and faculty members donate their blood. In addition RRC observe World AIDS Day and organize poster campaign in Hnahthial.
- The College also has an Equal Opportunity Cell to address the issues of discrimination and prejudices faced by the people with disabilities. Keeping in view the mobility issues of differently-abled students, the College infrastructure has been aligned with their special requirements. The College makes provisions for PWD so that persons belonging to different categories are given their due rights and recognitions as per government guidelines. The college also organizes Workshop on Persons with Disability Act 2016 'Rights and Entitlements' in the college.
- Newly launched in the college, The Entrepreneurship Knowledge Cell will offer students a unique space and environment to collaborate and innovate and foster entrepreneurial mindset that results will yield innovation, initiative, and commitment. Ideas initiated by the students backed with sound business acumen and right guidance from professors, researchers and industry experts can pave the

way for establishing businesses.

- Eco-Club in collaboration with Innovation and Best Practices Cell engages in eco-friendly activities such as tree plantation, placing bird nest in and around the college campus.
- The adventure club in collaboration with other organizations performed arduous task such as Expedition to Khawnglung Sanctuary, Adventure Race, Measuring of one of the biggest Rock in NE India and participated in Clean Hnahthial Campaign,
- The college engaged in the development of the village through community service. Practical teaching and awareness programs are also held in adopted schools.
- Through the initiative taken by the Evangelical Union of the college, spiritual nurturance program in the form of Bible study, prayer meeting are held every Tuesday. The union becomes an important platform for imparting moral values.

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 38

#### 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	10	6	5	4

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

**Response:** 395.89

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1108	435	301	307	299

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

**Response:** 6

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	1	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

**Response:** 3

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college has made extensive progress in various realms ranging from infrastructure and physical facilities. After so many years of coming into existence, the college is now equipped with well-maintained laboratories, Auditorium, ICT enabled classes and computing equipment to adopt the contemporary education system. All the sports materials and equipment are kept under the supervision of sports in charge, under whose supervision the sports materials are used properly by the students. There is a playground for volleyball, football, basketball inside the college campus. The institution has classrooms with electricity facilities, a good number of benches for students, good quality large boards and other necessary materials to impart knowledge to students. The faculty room is divided into two sections. All the departments have separate steel Alirah, laptop and a separate locker for storing files, laptops with free Wi-Fi connection. The faculty rooms are spacious that is equipped with separate table with locker and revolving chair. The Exam Hall is mainly used for conducting exams which can accommodate more than 200 students. Apart from conducting exams, the exam hall is also utilized for organizing numerous activities by the students, faculty members and other stakeholders. The college has installed Power panels to generate electricity that contributes towards the development of environment friendly atmosphere. The college has 15 KVA generator (Kirloskar) for uninterrupted power supply during an electrical failure. To provide safe drinking water for all, water coolers are placed in the campus. The college possesses a well-furnished and resourceful library where books are properly maintained in different bookshelves and books are classified using Dewey Decimal Classification System (23rd edition). The library is also equipped with library software SOUL 2.0 and the library is backed up with IFI Facilities so that users can freely access internet for academic information. The college has well-furnished ten 9 classrooms (big and small). Each room is well-equipped with a Projector and green board. The College also has a Computer Centre with ten (10) full set of computers. Currently, the computer centre is handled by the teaching faculty. They teach the students the basic computer skill such as power point presentation, Microsoft word, typing etc. As soon as the Covid-19 pandemic subsides, the college will conduct Certificate Courses in Computer (CCC) in collaboration with National Institute of Electronics & Information Technology (NIELIT), Mizoram. The Language Laboratory has been set up in the college with 11 computers, head phones and speakers to learn and study communication skills. Entrepreneurship Knowledge Cell office/room is setup on the rooftop of the Principal's office. It is well furnished and equipped with several equipment and facilities.

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The college has a basketball court, volleyball court and football playground inside the campus. These facilities are utilized both by the students and some youth organization of Hnahthial town. The college auditorium has been used frequently by the college and other stakeholders for organizing several important cultural, social events etc. For indoor sports, an international standard badminton court is built in the

indoor stadium which is used by faculty, students and also badminton club member from Hnahthial town. Table Tennis is also placed inside indoor stadium and is utilized frequently by the college faculty and students. Beside these, the college has indoor game facilities namely draft board, chess, chinese checkers and carom board etc. The college gymnasium is equipped with modern facilities such as tread mill, Gym bike, 12 sets of dumb bells with stand, leg press, punching bag, Pull up bar, exercise ball, gymnasium belt, Chest Press machine, decline Bench Press, flat bench press, lat pulling down etc. Gym equipment are timely monitored by John Malsawmtluanga. The college has visiting gym instructor Lalkrawsmawia to guide students. The college gym issued member ship card for the students and teachers free of cost. Maintaining cleanliness inside the gym is a must for all users

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 100

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

**Response:** 11

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 100

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
204.20	17.62	98.65	124.15	21.05

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)



**Response:**

Govt. Hnaththial College Library is the back-bone of the teaching learning process which provides the right information to the right users at the right time. College Library was established in 1982 with a few collections of books contributed by interested persons. Since its inception, the library has made tremendous progress. The building is funded by RUSA. Circulation of books is one of the main services offered by library. The college purchased Library software SOUL2.0 for Rs 30000/- from INFLIBNET, Ahmadabad in December 2010. Technical Assistants were temporarily employed for data entry by that time. Due to remote and poor access of power supply, the software could be utilized only from July 2019 for circulation service, issuing ID card, stock verification, online public Access Catalogue (OPAC) search and Bar-coding of documents. Charging and discharging of books and documents is also done through the system of standard Library Card. The Library is backed up with free Wi-Fi facility so that users can access internet for academic information. CCTV was installed in the Library to trace the movement of the users and for safe and security measures. Suggestion box is also placed at the entrance of the library so that best services may be provided for the users. Library is used very helpful by students, faculty and staff. It is also visited and the resources are used by a number of outsider visitors. The College Library has giving best library user award among students every year

**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 0.44

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.07	1.15	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 15.79

##### 4.2.4.1 Number of teachers and students using library per day over last one year

**Response:** 24

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

Information technology is one of the rapid expanding sectors in the college infrastructure. In order to cater the demands and update facilities in the age of modern technology for the students, all classroom of the college are smart classroom equipped with modern techniques like LCD Projector and screen, sound proof etc., for conducting classes for the students. The college has been introducing language lab since 2016 which is helpful for enrichment of student's vocabulary and overcoming the language barrier among students. The department of geography has Geographical Information System (GIS) & Remote Sensing (RS) and cartographic laboratory for practical works. The college is in possession of thirty two (32) desktop computers and eight (8) laptops with ICT equipment like printers, photocopies, camera and speakers. Several CCTV are also installed in the academic block, administrative building and library. The setting up of computer centers in the college is under process, inspection and collection of necessary equipments has been done so that the certificate/diploma courses may be started from 2021-2022 academic sessions. At present, the college has 6 MBPS internet connection from Netsurf Internet provider. A free Wi-Fi facility has also been successfully installed in the campus and provides useful ICT facilities in the teaching-learning process.

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 3:1

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** D. 05 MBPS – 10 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 47.22

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
4.20	17.62	44.65	39.15	12.05

**File Description**

**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

Proper maintenance and utilization of physical, academic and support facilities are augmented and maintained through various committees. All the infrastructure works are monitored and maintained by Building and Infrastructure committee. It also carries out the required civil works in the college such as whitewashing, constructing, renovating buildings and other repair works. It also takes the responsibility of providing necessary facilities for classrooms. All minor faults are attended and repaired by hired technicians, carpenters, etc and is monitored by the concerned committee. Whereas as maintenance of NSS Park and Eco Garden is carried out by the students and faculties. Sanitation, Cleanliness and Beautification Committee is formed to look after and ensure cleanliness of the campus. The task of beautifying the campus is also entrusted with the committee.

The department of Geography maintained their laboratory which is equipped with 3D maps, globe, surveying equipment, tracing table, computer set for GIS lab, aerial photographs etc. All the members of the faculty are in charge of utilizing and making these facilities accessible to all the students of the concerned departments. The users of these laboratories pay immense attention while accessing the facilities and handle it with good care. Language Laboratory was set up in the college that is funded by RUSA and it is equipped with 11 computers. The laboratory is utilized for learning English and Hindi languages. Hindi tutors are hired from outside and the teachers of the concerned department extend help and support to the students.

Library is a place where the learners can obtain and enlighten themselves by gathering vast knowledge. Library Committee works towards improving the overall library infrastructure and resources to make it

user friendly. The library is made accessible for all and is opened on all working days from 9:00 am – 4:00pm. The committee takes the responsibility on acquiring the materials and other activities relating to the development of the library. In terms of circulation service, charging and discharging is done through the system using standard library card and for circulation service the library utilizes UGC INFLIBNET SOUL 2.0. Library card is issued to students and faculty members and the students are allowed to keep books for 15 days. Returning of the borrowed books is mandatory in the case of both students and faculty members at the time of leaving the institution.

The Games and Sports section in the institution is being looked after by the Sports in charge. All the sports materials and equipment are stored safely under the supervision of the in charge. The teacher maintains the games and sports equipment with good care. The faculty keeps a record of all the sports equipment available in the college. Students are allowed to use the sports materials only after seeking permission and return the same after the material is utilized. There is a playground inside the campus where students play different outdoor and games like volleyball, basketball, football, badminton, Table tennis, carom board, Chinese Checkers, Draft Board and Chess.

Computer has become a part and parcel in every walk of life; hence its requirement is felt in every institution. Govt. Hnahthial College has sufficient numbers of computers which are used in offices, various departments and in the computer laboratory. The students and faculties can access them in the Computer laboratory. The IT and Learning Resources Cell has been constituted to provide and maintain computer and network facilities to the staff and students. They perform the task of maintaining and regularly updating the website facility.

The institution provides classroom which is spacious and comfortable for the students. The college authorities pay great attention to maintaining the classroom and ensure uninterrupted teaching-learning activities. All the classrooms are ICT enabled classes which makes teaching learning process more practical. For the smooth running of the departments, all Heads of the Department are free to submit their requirements to the Principal regarding repairing and maintaining the department laptop, classroom furniture, departmental furniture, etc. This is later on executed by the Principal as per the needs of the department. Many departments have Whatsapp group with the current students where time to time students are communicated if they face any problem regarding their studies

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

**Response:** 101.32

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
135	127	107	120	135

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

**Response:** 84.28

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
95	104	84	110	128

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills
- 2.Language and communication skills
- 3.Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 6.66

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
7	14	8	11	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** B. 3 of the above

## 5.2 Student Progression

#### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 12.91

##### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	5	1	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 47.62

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 10

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 4

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

The college has an active Student's Union which represents the students of the entire college. The Student's Union and the College faculty members work in tandem to ensure overall development of the college. The office bearers and committee members are elected annually at the start of the academic session i.e., 2nd or 3rd week of July under the supervision of Student's Union in-charge Assistant Professor. The Student's Union serves as a vital link between the College staff and the students putting forward the students' problems and grievances. The members of the Student's Union are also appointed as members in various committees as student representatives. The Vice President is member of IQAC committee. The General Secretary is member of academic cell; Assistant General Secretary is member of publication cell. Besides these, other Students' Union committee members are also member of other committees such as IT Learning Resources, Innovation Best Practices Cell, Disciplinary Committee, Library Committee, Cleanliness Committee etc.

Students' Union of the college organizes several events throughout the year. Fresher social cum Graduation day is conducted at the beginning of every academic session. College week is another important event where students participate in various outdoor and indoor activities like football, volleyball, basketball, singing, debate and essay writing. Besides these, under the initiatives taken by the Student's Union, students have participated in other extra-curricular activities like district level volley ball tournament, football etc.

The Students' Union also plays a vital role in encouraging the students to participate in various co-curricular activities such as National Service Scheme, Student Self Support Union, Youth Adventure Club, Literature Club, Evangelical Union, Eco Club, Red Ribbon Club, and Cultural Club of the college. Office



bearers of the Students' Union take part as a representative in different IQAC committees.

The Students' Union publishes annual magazine which includes articles, essays, poetry and photography. The magazine also highlights various activities and achievements of the college as well as the prizes won by the students during the academic session.

The College spare a very nice committee/meeting room for Students Union which is well furnish as the requirements. Students common room is also handle by Students Union where there is equipment for students recreation, interaction through common room sport items.

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 2.2

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	2	2	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The college has an active alumni association which held meeting at least once a year to discuss issues related to the college activities and development. One of the main aims of the association is to foster a spirit of loyalty and unity amongst the students towards the college.

The alumni association actively supports the initiatives taken by the college and some of the members are invited by the college as resource person to give lectures on career awareness campaign and motivational speech. They also organize interaction program like sports and other activities with college staff.

The college alumni have distinguished themselves in various fields and some of them with post graduate degree have also been engaged by the college as guest faculties in various departments. The alumni also give feedback and recommendations regarding the functioning of the college. These

recommendations and feedback are given due importance and are further taken up and discussed in staff meetings.

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Govt. Hnahthial College established in 1979 is one of the oldest Government Colleges in Mizoram. Founded by the Hnahthial populace with an eye to the future, the college, since its inception, has committed itself to provide quality education to the youth. The college is constantly upgrading and reinventing itself to the needs and opportunities brought about by the evolving global trends. It aims to educate the students to become the future backbone of the society.

Vision: To make 'quality' the central theme of education in the college through an exercise of self and external quality evaluation, promotion and sustenance initiatives.

Mission: The mission and objective is developed, driven, deployed and reviewed by its Internal Quality Assurance Cell based on inputs received from the departments, the members of teaching and non-teaching staff, students and alumni. The mission and policy and its implementation are analyzed for improvement at the IQAC from time to time. The College undertakes multi-dimensional perspective planning that is reflected in its teaching, learning, infrastructure development plans, students and administrative development. The planning emanates at the College level under the leadership of the Principal and it is deliberated for decision at the Governing Bodies of the College. Faculty exchange programs provide direct development and service benefits for the individual faculty members through their participation in the academic. It has been the goal of the college to recruit and continually develop staff members who are committed to the vision, mission and values of the College. As a part of its mission, the College is driven by innovations in all facets of its existence such as Infrastructural Innovations. Classrooms have been upgraded with LCD projectors, green boards and podium for the faculty. Library is upgraded and fully accessible with increasing collection of books. The Library opens for eight hours from 9: 00am to 4:00 p.m. The books are issued through electronic library card using OPAC and RFID technology to all the students and the staff that reduces the role of human intervention as a whole ensuring speed and convenience. The College also extends its library facilities to its former faculty and alumni. To assist the faculty members in the smooth discharge of their academic and extracurricular responsibilities in the College, a computer with printer facility has been provided for them. Remedial classes are held for the students to prepare them for university examination and to solve their doubts. The College organizes field trips and excursions for the students to enable them to apply classroom learning to real-life situations thus making their educational experience more relevant and meaningful. The College has undertaken a project to document the archive starting from the inception of the College till the present modern age.

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

##### Response:

The College is affiliated to the Mizoram University and the College functions through its delegated

authority and responsibility system. The college provides operational autonomy to its departments and units. The departments in the College are leads by their respective Head of Department and the administrative departments are administered by the principal.

**Administrative Transparency:** Admission to the institution is done as per the regulations formed by the admission committee. No discrimination is made on any ground.

**Academic Transparency:** Academic Committee is constituted consisting of the Principal, heads of department and other selected members appointed by the staff meeting. A transparent system of internal assessments has been developed by providing various opportunities to the students by disclosing internal assessment scores to weed out any mistakes.

In this regards, some of the functions of the committees are as follows:

- 1) The examination committee conducts two internal examinations and one external examination for every semester. The prescribed university routine is followed strictly for conducting external examination.
- 2) The academic committee arranges the admission of the college and the committee prepares the central routine and hands over the routine to the individual department.
- 3) The disciplinary committee looks after the overall discipline of the college so that students can follow the rules and regulations of the college.
- 4) Career guidance, Counseling and Gender Equality Cell keep a vigilant watch whether the students are fully secured inside the college campus and organizes workshop and awareness to promote gender equality.
- 5) Building and Infrastructure committee looks after the overall infrastructure development of the college.
- 6) Publication and Extension Cell has taken initiative in publishing academic articles.
- 7) Library committee generates reading culture for the students by distributing Best Library User Award.
- 8) IT & Learning Resources Cell maintains and conduct periodical checking of IT infrastructure, college website and provide assistance and training to senior faculty on ICT based teaching
- 9) Sanitation, Cleanliness and Beautification Cell takes the responsibility for the overall beautification of the campus. The cell major area of work is to plant seasonal flowers make routine check of the college regarding cleanliness and hygiene
- 10) Equal Opportunity ensures that all the students are treated as equal, eliminate all kinds of discrimination and harassment and will empower students with disabilities. The cell draft provisions for Persons with Disability Act.
- 11) Innovation and Best Practices Cell has taken extensive measure to develop innovative practices for the amplification of the college, spread awareness on environmental consciousness etc.
- 12) Hostel Committee look into all matters concerning hostel maintenance and development.

13) Canteen Committee is constituted to look into all matters related to the canteen

14) Website Committee updates and maintains the college website.

Every committee member has the freedom to participate in decision making and the students take an active part in the various activities held inside and outside the campus. This yields effective execution of the work and it promotes coherent relationship between the staff and students.

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Aside from the strategic plans laid out by the department of Higher Education, Government of Mizoram for the development of the college multiple internal strategies has been undertaken by the college for the smooth functioning and amplification of the college. As an affiliated college, Govt. Hnahthial College adhered to academic calendar prepared by Mizoram University. The Academic Committee chaired by the Principal prepared an academic calendar in the beginning of academic year with details of all the curricular and extracurricular activities to be conducted by the college. It is made available on the college website as well as in the college prospectus so that it can be easily accessed by the faculty members and the students. The Academic Committee prepares the routine/time table for each department. The routine is then handed over to each department. Evaluation schedule is strictly adhered as per the norms of Mizoram University. The college has executed the responsibilities related to examination work with proper diligence, prudence and in a systematic manner which is taken care by Examination Committee. Evaluation is fair, impartial and transparent whether it is internal evaluation or external evaluation and due regard is given to the effort and hard work of the students. Students also take all their tests and examinations with full honesty, confidence and without apprehensions. The Head of the Department distribute syllabus among faculty members in the departmental meeting at the beginning of every semester. Time to time extra classes, tutorial classes, revision classes are also taken to complete the syllabus in time. In short, syllabus coverage is monitored by the Head of the Department of each department. The college pays attention to slow learners and learners with special needs are attended on the basis of internal evaluation. Remedial classes are held after completion of internal examination so that students can clarify their doubts and problems. On the other hand, the main objective of remedial classes is to encourage and prepare the students for university examination. The tutorial aspect of curriculum delivery facilitates a one-on-one interaction with the faculty which helps identify and analyze the number and nature of slow learning students. This information is used to modify and customize the academic curriculum delivery within the timeframe. Field visits and trips are arranged occasionally in some departments to enhance the experimental learning process. Each department has been provided with laptops and free Wi-Fi for all the staff is made available in the college. For the proper guidance of the students, mentoring system is introduced in the college. The mentoring system provides counseling to the students to improve the behavior of the students, to be alert about attendance, to be prompt, punctual, and to have a positive attitude toward their studies. Some department conducts group discussion and debate on relevant topics so that the students can expand their knowledge and upgrade themselves. All classrooms of the college are made ICT enabled to enhance practical approach in teaching learning process.

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response:

As Principal the head of the institution along with the members of the Teaching and non-teaching maintain a congenial and academic atmosphere of the college. Major policy decisions are taken by the Directorate of Higher and Technical Education, which are communicated to the college. In the college, the Principal is the apex authority and he is assisted by the IQAC, the heads of departments, various committee, cells and non-teaching staff. In executing academic and administrative plans and policies the principal is assisted by academic committee aided by various committees. Apart from this, the college has NCC, IQAC Cell, NAAC members comprising coordinator and Assistant coordinators, project management unit and RUSA coordinator. Committees and cells established in the college are: 1) Academic committee 2) Examination Committee 3) Disciplinary Committee 4) Building and Infrastructure Committee 5) Library Committee 6) Publication and Extensions Cells 7) Career Guidance, Counseling & Gender Equity Cell 8) Sanitation Cleanliness and Beautification Cell 9) IT & Learning Resources Cell 10) Innovation and Best Practices Cell 11) Equal Opportunity Cell 12) Canteen Committee 13) Hostel Committee and 14) Website Management Committee. Beside these, chess club, adventure club, red ribbon club, literature club etc., are well functioning.

**Appointment-** Appointment of Assistant Professors is conducted through Mizoram Public Service Commission (MPSC), Government of Mizoram, Directorate of Higher and Technical Education and appointment of non-teaching staff is done by Government of Mizoram. Supporting staffs who clean sweep and Night Guard the campus are appointed by the college.

**Promotion Policy** – Career Advancement Scheme (CAS) of the regular Faculty members is done by the Directorate of Higher and Technical Education as per the norms of UGC. Promotion of non-teaching is done as per the policies of the Government of Mizoram. Whereas, Contractual basis, Part Time and RUSA Assistant Professor are not provided separate promotion policies by the Government of Mizoram.

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The college has initiated several measures for the welfare of teaching and non-teaching staffs. There is an active staff welfare association where teaching and non-teaching staffs are the members. The members contribute fee on a monthly basis which are utilized for organizing staff farewell programs, staff recreational programs, wedding gifts and condolence fund at the demise of a member of the welfare association.

Staffs are encouraged to attend refresher course, orientation course and participate in seminars and workshops organized by the Mizoram University and other agencies. Those who attend such programs are granted special leave and funds for travel allowances. Faculty members seeking financial assistance for undertaking research projects or higher studies are encouraged and forwarded with strong recommendation to higher authorities.

The college has also encouraged its faculty members to pursue Ph.D. and those who have completed their doctorate degree are acknowledged by the staff welfare association by organizing tea party and honored with gift to show their appreciation.

To promote good and harmonious working environment in the college all faculty members are treated with respect and dignity. The staff welfare association organizes recreational activities such as sport competitions among its faculty members such as friendly match between teaching and non-teaching staff, inter-department staff sport competitions. It also organizes staff birthday celebration and honored them with gifts.

An exclusive car parking facility is provided for the college faculty staffs. The college also provides free Wi-Fi to all its staff members. All the staff members have access to the college sport facilities such as badminton, gymnasium, and volleyball court. Some of the retired faculty members are invited to give special lectures on important occasions.

Since the college is under Govt. of Mizoram, all the permanent faculty members can avail the following facilities:

1. Medical Reimbursement for health benefits and direct hospital payment facility
2. Faculty appointments prior to 2010 are eligible for pension benefits on retirement. Faculty recruited after 2010 are covered under New Pension Scheme. CPF, gratuity and leave encashment are availed by retiring faculty as per Govt. of Mizoram norms.
3. Leave to teaching and non-teaching staff are given as per the guidelines of CCS rules and UGC.
4. Festival advance and house building loans facility is also available as per Govt. of Mizoram guidelines.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response: 25.52**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	3	6	2

**File Description**

**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 1.2**

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
4	0	0	1	1

**File Description**

**Document**

Institutional data in prescribed format(Data template)

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**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response: 6.22**

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
5	2	0	0	0



File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

The college follows Performance Based Appraisal system (PBAS) for its teaching faculty. The form which includes the yearly performance, contributions and achievements are filled up by the faculty members once in a year and submitted to the Principal. The Principal then assess the reports and forwards it to the Director, Higher and Technical Education. After inspecting the reports then forwards to the concern Secretary for further perusal.

Although the college does not formally take feedback from the students regarding the performance of teachers in class room, however, some departments occasionally take feedback from students for self-appraisal in order to improve and enhance their teaching quality and interaction with the students.

The non-teaching staff of the institution has a separate performance appraisal system as prescribed by the Government of Mizoram i.e Annual Confidential Report (ACR). After filling up the ACR, it is sent to the Principal for approval who further forwards it to the Director, Higher and Technical Education for further perusal.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Govt. Hnahthial College is a government institution and so the college conducts an internal and external audit from charter accountant, Govt. of India. Internal audit is normally taken by office of the Principal when required with permission from the Director of Higher Education; normally administrative staffs of the college take the initiates. The spectrum of the audit work includes all financial transactions, purchases, and procurement in keeping with the financial rules of the government. Allowances like HRA, medical reimbursement, TA/DA for staff, etc. are also subjected to audit clearance. The college maintains its cash books and stock registers as per the guidelines followed in the government offices. Accounts are maintained by the office staff of the college which are checked and supervised by the principals' office. External audit is regularly prepared and done through charter accountant for every academic session. The last external audit report is taken on 31st march, 2020.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the

**last five years (not covered in Criterion III)****Response:** 1.35**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1.35	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The availability of funds is essential for any organization, society, family, or co-operatives but the movability of funds is even more important. Therefore the movability of funds is important for the development of any organization. The cashier of the college monitor the use of the resources received from the government through discussion with the Principal and other governing bodies.

The college receives grants from three governing bodies namely Mizoram State Government, University Grant Commission and RUSA. The state government provides salary to the teaching and non-teaching staff and the fund is also utilized for maintenance and personal expense. For the academic session 2019-2020, funds from individual have been received by the college to introduced archive of the college. Funds are received quarterly through LOC and they are utilized accurately according to the amount sanctioned. The grants that are received from RUSA and UGC are utilized for Infrastructure Development. The funds are received based on the project. The college proposes project and then submit application. Separate bank account is maintained for UGC and RUSA fund. Construction works under RUSA are carried out by contractors selected by State Project Directorate, RUSA, Mizoram. The college constitutes Project Monitoring Unit (PMU). They perform the task of supervising the works. Only with the consent and acknowledgement from State Project Directorate funds are handover to the contractors. The funds received from UGC are disseminated to different committee and cells of the college. The work division and fund distribution is done by the college through various committees such as building and Infrastructure Committee, Library Committee etc.

**6.5 Internal Quality Assurance System****6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

In accordance with the guidelines and vision of NAAC assessment and accreditation, the college has established an Internal Quality Assurance Cell (IQAC) to chalk out and implement quality improvement strategies. It monitors the efforts of the college towards excellence in different areas. It constitutes various committee and cells to promote students activities and take numerous steps for assessing and enhancing the quality of teaching, learning, research and governance of the institution. The committees and cells are headed by chairman and secretary under the guidance of principal and IQAC coordinator with a few members which contribute to the quantitative and qualitative development in the college. It also collects and analyses feedback from the students, teachers, parents, alumni and employer. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Some of the activities and responsibilities of cells and committees are:

**Examination Committee:** Conducting internal examination, compilation of internal assessment mark, timely display of attendance and preparation of invigilators for internal and external examination as per CBCS guidelines.

**Academic Committee:** The committee prepares the proposal of academic activities and its related development plan.

**Disciplinary Committee:** The committee is in charge making the college a free ragging campus and ensures no violent activity take place in the campus.

**Building and Infrastructure Committee:** Infrastructure development of the institution like construction, extension, renovation and introduction of new building, sport facilities, IT sectors and others are entrusted under the maintenance of this committee.

**Library Committee:** The committee organizes orientation programme for students at the beginning of every semester and distributed Best Users Award to the students.

**Publication and Extension Cell:** It works for encouraging faculty member to pursue further studies, research publications and undertake projects.

Career Guidance, Counseling and Gender Equality Cell: The committee mainly gives an effort for career advancement and personal development of the students.

Sanitation, Cleanliness and Beautification Cell: This cell consists of Chairman, Secretary and four members. Cleaning and beautifying the surrounding of campus is vested under the hands of this committee.

IT & Learning Resources Cell: The development in the field of Information Technology like smart classroom, language lab and computer centers are maintained by this cell.

Innovation and Best Practices Cell: The committee proposes and takes initiative for special program and projects in and outside the campus to enhance quality of the institution.

Equal Opportunity Cell: The cell will provide opportunity for under privilege, physically challenged in college admission, hostel admission, stipends, book grant etc.

Entrepreneurship Knowledge Cell: The main aim of the cell is to develop, promote and support the upcoming entrepreneurs among the students by providing necessary resources.

Clubs: The following clubs are established by IQAC for the development of students and staff in the institution:

- a) Eco club
- b) Chess club
- c) Red Ribbon club
- d) Youth Adventure club
- e) Badminton club
- f) Cultural club

## **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations**

**and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The College reviews its teaching learning process and learning outcomes at periodic interval through Staff meeting. HODs also convey in the departmental meeting to review the teaching process to the concerned department and take required steps for further improvement. Student feedback on teaching-learning and evaluation process is collected and analyzed on a regular basis by IQAC. The feedback report is coordinated to the head of the department and discussed in the IQAC meeting which helps to take the required steps.

There are ten (10) recommendations points for quality enhancement of the institution (Section IV) of the NAAC Peer Team Visit for second Cycle, dated 28th November, 2015. The IQAC actively takes initiative to accomplish these recommendations as follows:-

- 1.Improve Library facilities with installation of software INFLIBNET SOUL 2.0 for circulation services, issuing ID card, stock verification, online public Access Catalogue (OPAC) search and Bar-coding of documents along with internet connectivity, free Wi-Fi facilities for students. The college newly subscribed seven reputed Journals and purchased a number of books.
- 2.Introduced Admission Drive System to augment enrolment of students.
- 3.To motivate faculties to attain the research qualifications, undertake research projects, publish papers, organize and participate in seminars and conferences. The IQAC and Cells organized motivation and training program for faculty members. During the Academic session of 2015-2020, 6 faculties are awarded Ph.D., 4 faculties completed Master of Philosophy (M.Phil.), and other 5 faculties are pursuing research in their respective specialized fields. Some faculties published book, articles in edited book and research papers in reputed journals. Various Cells and department also organized seminar and workshop for the development of institution, students and faculty.
- 4.The college organized career guidance program, introduced remedial classes for weaker students and conducting coaching class for further examinations.
- 5.Limited ICT and other learning resources is one of the institutional weaknesses in the 2nd Cycle, to enhance the quality and development of infrastructure and teaching learning process of the institution, the college set up Computer Centers, Geographical Information System (GIS) and Remote Sensing (RS) lab, Language lab and smart classroom after the second cycle.

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**

**4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)****Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The College accords safety and security of its wards as its highest priority. To this effect, the residential complex including guarded by security personnel round the clock. The College has CCTV electronic surveillance installed at various points in the main block, Principal's office and College Library. Fire extinguishers are installed as safety and security measures in the campus. CCTV surveillance gives a strong sense of safety and security to the students both for girls and boys. Participation rate of the students among the male and female is equal and the female students are made aware of the rights and entitlements through program and awareness organized in the college. In between 2015 and 2020 the college organizes program and events to disseminate the importance of gender equity. Essay writing competition on the topic of "Women Empowerment" was organized for all the students. "Workshop on Women Empowerment", "Awareness Campaign on Voting Right for Women", "Awareness Campaign on Sexual Harassment Laws", "Rising Awareness about Gender Equality Through Culture", "Awareness on Gender Discrimination", "One Day Workshop on Women Rights: A Legal Perspective", "Slogan Writing and Painting Competition on Gender Equality" are organized. Pamphlet is prepared on the topic "Domestic Violence" which was distributed to various stakeholders. Complaint box that is placed inside the campus can be utilized by the female students to drop their complaints regarding sexual harassment, sexist comments and any kind of mischievous issues they encounter. However, no such grievances are witnessed from the students so far. Separate male and female bathroom are allotted in the college to ensure privacy. Career Guidance, Counseling and Gender Equality Cell take extensive measure and steps to create awareness and promote the culture of gender equity. Although the teaching faculties are ready to address and take measure regarding issues related to gender inequality and injustice students hardly come across such kind of gender related problems. So there is no need for organizing separate counseling session since there is a healthy and congenial atmosphere for all the female and male students. The District Legal Services Authority under District Court Lunglei visited the college in 2018 and have donated book on several legal matters some of which pertains to the need of female. These donated books are made available in the library for the students to access. Amidst infrastructural issues, Common Room for all the students is set up in the college. The spacious students' common room is equipped with various indoor games where both female and male students can freely relax and have friendly conversations.

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Solid Waste Management, Liquid Waste Management, Bio medical waste management, e- waste management, water recycling system, hazardous chemicals and radioactive waste management

Solid Waste Management-The college strives to work towards the achievement of its objective of environmental care. Encouraging environment consciousness activity is the aspiration of Govt. Hnahthial College. So the college has undertaken certain steps to maintain solid waste management. To keep the campus neat and clean, the college has made use of bamboo weaved dustbin that is placed in different corners of the college campus. On a regular basis NSS unit of the college organizes mass cleaning of the college campus. Solid materials such are disposed of in a tank separately made for this purpose only.

Liquid Waste Management- The liquid waste management is well maintained by the college. Canteen wastes are regularly monitored by the renter. Since the college offers courses only on Arts stream the college does not have any hazardous chemicals. The college has separate incinerator cabin for burning rubbish.

E-waste management- E-waste is usually not disposed of in the college. However, the college maintains disposal waste in a planned way. The waste like broken furniture is brought in reuse after assembling the useable parts. Other E-waste materials like totally damaged furniture, broken and out of function computers, non-functioning digital apparatus like Mother Board, Hard Drive and other office E-wastes are separately collected and disposed in Public disposal site that is arranged by Urban Development and Poverty Alleviation Department.

Other than these the college maintains clean and green campus. The college is a plastic free campus where single used plastic is banned for all purpose. LED lights are used in the campus for conservation of energy. Solar lights are also installed in the campus safe electric consumption. Initiatives are taken to Reduce paper communication so majority of notices and information are made available through whatsapp application.



**7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

**7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**Response:** C. 2 of the above

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

**Response:** E. None of the above

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Disabled-friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**
- 4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment**
- 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**Response:** E. None of the above

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

The college envisions to inculcate harmony and tries to mould responsible citizens. A majority of the students taking admissions in the college are from Hnahthial and other neighboring villages. The college admits all kinds of students without any discrimination. Each and every student along with faculty members are fully involved in the national developmental activities, national festivals, awareness rallies and government campaigns as it signifies their contribution in maintaining peace and national integration. The college observes and participates in different activities for inculcating the values of tolerance, harmony towards cultural diversities such as Independence Day, Republic Day, Rashtriya Ekta Divas etc. It has been the target of the college to make the students aware of Indian Constitution. Therefore the college organizes Debate on Secularism: Nature and Scope of Secularism, Discussion on Human Rights, Slogan writing competition on Human Liberty, Debate on Nationalism, Group Discussion on National Integration and Harmony, Discussion on Voting Rights and Behaviour. The college observes National Integration Day on 11th November 2019. Themes and issues related to the promotion and sustenance of national unity programme are attended by the teaching faculty such as Seminar on Economy of North East India, Rights for the Child and Women: Present Perspectives in India, Seminar on Economy of North East India: Emerging Issues and Challenges, Comprehensive Disaster Risk Management etc.

One of the missions of the college is to respect, cherish, revive and protect the culture of the Mizos. In order to accomplish this goal the college inculcates the tradition of wearing Mizo traditional attire and ethnic wear every Wednesday. All the faculty members conform to this tradition as it stands as an important platform to showcase our rich culture and tradition. Besides, it showcases that the college respects the tradition, identity and heritage of our culture. The college also organizes cultural dance competition to make the students explore the diversity of our culture. Another platform to retrieve our rich culture and tradition is the college archive/museum. A large number of items collected in the archive/museum display the rich tradition of the Mizo. Collected items ranging from Men and Women traditional attire, Mizo traditional agricultural tools, cooking materials, weaving machines that are not used in the contemporary context serves as an important site of knowledge to better understand the Mizo culture. On the other hand, to make the students practically aware of other cultures and to promote experimental learning educational tours are held outside Mizoram. Lalrempuia Rokhum won the bset camper award in State Training Camp organized by Union of Evangelical Students of India. North East NSS festival held at Kohima in Nagaland for different states of North East is attended by students from the college. The event proves to be an important platform for the students to explore other culture, tradition, customs, beliefs, societies, language etc. In terms of promoting linguistic diversity the college hires tutor from outside in order to provide an opportunity for the students to learn Hindi in the language laboratory.

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

The motto of the College “Utmost for the Best” itself shows that all the college fraternity is responsible to give their utmost best in all matters related to the academic, constitution including our responsibilities as good citizens. The following activities listed below are performed in order to show that the college fulfills its obligations as responsible citizens.

- National Voters Day is observed in the institution on the 25th January by the college fraternity. To

fulfil the main objective of the Election commission of India, a pledge is read out by every individual to renew our commitment and to raise awareness and encourage everyone to take part in the electoral process.

- Awareness on Voting Rights on Women was organized in the college on 11 August 2018 in order to sensitize, facilitate and motivate women to cast vote. The awareness campaign stands as an important platform to make women aware of their rights.
- Awareness program on Persons with Disability Act 2016: Rights and Entitlements was conducted in the college to make each and every one aware regarding the rights and entitlements of differently able persons as well as the individual obligations towards our treatment of differently able persons.
- To commemorate India's Independence Day, all the faculty members attend the program that is organized on 15th August every year. Attending the celebration program of this day makes us aware of our duties towards our nation and helps to promote patriotism and national unity. On this day we also remember and commemorate all the great personalities and freedom fighters who had played a very important role and sacrificed their lives for bringing independence
- As a mark of appreciation to teachers of this institution Teachers' Day is celebrated without organizing grand functions every year on 5th September which is the birth anniversary of the great teacher Dr Sarvepalli Radhakrishnan.
- The college Red Ribbon Club observes World AIDS Day and organizes poster campaign in Hnahthial town to make the public aware of the increasing rate of HIV/AIDS victims.
- 26th January, 'Republic Day' is celebrated every year to commemorate the adoption of the constitution. On this day flag is hoisted and the faculty attended the function organized in the town. Speech on constitution formation and its importance are delivered by faculty members and Principal of the college. Sometimes circulation is made to the college staff in this regards.
- To promote environmental awareness International Bio Diversity day is observed on 22nd May 2020. On this day, photo competition and documenting and counting of birds and trees available in the Eco Garden was held in the college campus by the eco club in collaboration with Mr. C. Laldintluanga, a prominent wildlife photographer and member of BIOCON Mizoram for starting up biodiversity research.

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** D. 1 of the above

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The Institution organizes National and International, commemorative days, events, and festivals with great enthusiasm. Through the celebration of these events, the students, teaching and non-teaching staff of this

college get to know the importance of national integrity in the country in general and their role in it particular. The institution observes “Swachhta Pakhwada” on 17th September 2019 by cleaning the surroundings of the campus. Unity Run was held on to Observe “Rastriya Ekta Diwas” to commemorate the birth anniversary of Sardar Vallabhbhai Patel known as an Iron Man of India and as one of the founding leaders of the Republic of India who played an important role in uniting India. Swachta and Digital India is observed regularly in the college under the guidance and program NSS unit. To celebrate the birth anniversary of our National Leader Mahatma Gandhi movie screening session was held in the college. It was attended by all the staff and students. Other important events which are celebrated/observed by the college are:

- National Voters Day on the 25 January is observed in order to encourage each and every one to take part in the political process.
- 26th January Republic Day celebration held in the town every year to commemorate the adoption of the Constitution is attended by all faculty members.
- 15th August Independence Day, a grand event celebrated every year in Hnahthial, is attended by the staffs and Principal of the college.
- 5th September, Dr. Sarvapally Radhakrishnan Birth Anniversary is celebrated as Teachers’ Day by the students. They distribute flowers and gift to all the teaching staff without organizing formal ceremony with great fervor to show their regards to the teachers.
- To observe 31st October as World No Tobacco Day a pamphlet is distributed to all regarding the prevalence of the tobacco epidemic and its negative health effects on the body and soul. Flex board that addresses the harmful effects of smoking are displayed in the walls of the college.
- 1st December, "World Aids Day" is observed to raise awareness on the pandemic caused by the spread of HIV infection. The college organizes awareness programme on the prevention of AIDS on 26th February 2018.

In order to show that the college owes respect to our national leaders and freedom fighters the photo of Mahatma Gandhi, Jawaharlal Lal Nehru and Dr. B.R. Ambedkar are displayed in the Principal’s office

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

### **Best Practice - 1**

Title of the practice: Promotion of Environmental Consciousness

Objective of the practice: The main objective is to facilitate a better learning atmosphere which will makes the campus eco-friendly and contributes towards combating global warming, fosters a sense of connection to the natural world and encourages conservation of irreplaceable natural resources and vulnerable plants.

Context: The College is keenly cognizant about undertaking plantation work and maintaining cleanliness in and around the campus which yield a good consequence on the environment of the college.

Practice: Plantation and maintenance of trees is undertaken both in the college campus and outside the campus by NSS wing, Eco Club and Innovation and Best Practices cell for maintaining a green and pollution free environment. Plantation practice is one of the most important and healthy practices that the college performs at regular intervals and so the college campus is lush fully green. Trees and vegetation available in the college campus were identified and documented with their botanical name. Currently 60 species of trees are identified and recorded with their details. Approximately 400 more floral species are expected available to identify. Fruit bearing trees such as mango, papaya, Gooseberry etc. are available in the campus. The plantation area of the College provides shade and a beautiful ambiance to the entire surrounding. Authorities and the heads of the college have contributed extensively for establishing this beautiful college campus. The flora includes approximately more than 200 species. To make the campus ecofriendly, various initiatives have been undertaken by the College such as setting up Eco park, NSS Park and the college bans using all kinds of plastic items.

Evidence of success: To make the campus eco-friendly, efforts undertaken by the College are:

1. The NSS unit of the College undertakes various activities, like organizing mass plantation and clearance of plantation site
2. Bird nests are placed inside the college campus and bee hive are protected in the campus
3. Bamboo weaved dustbin are placed inside the campus to lessen the use of plastic.
4. Hoarding is placed before the main entrance gate of the college to create awareness among students, teaching and non-teaching staff.
5. Poster that addresses the need to protect the environment is placed inside the campus.
6. As the College was declared as a free plastic campus. Plastic Free Campus Opening Ceremony was held in the campus. Campaign on plastic-free campus at the college premise was arranged and a speech was delivered by Mr. Lalsiamthanga, Associate Professor, Department of Economics to create awareness among students, teaching and non-teaching staff.
7. The college observes Green Mizoram Day and International Bio Diversity Day to promote environmental consciousness

Problems encountered and resources required: The College encounters financial problem to meet our goals and developmental approach towards protecting the environment. As the state government does not allocate funds for this purpose, the college is unable to carry out distinctive measures for protecting the environment of the campus.

## **Best Practice - 2**

Title of the practice: Developing Empathy through Community Service

Objective of the practice: The objectives of the practices are:

1. To assist students to identify the needs and problems of the community which in turn helps them develop among themselves a sense of social and civic responsibility.
2. Ensuring that the faculty should develop local engagement strategies and plans, and regularly share progress with its stakeholders.
3. Expanding the culture of community engagement, so as to increase and broaden the participation of students.
4. Expanding staff and student community outreach.
5. Encouraging reciprocal, lifelong relationships with our alumni community.
6. To cater the need of the weaker section of Society and involving students to eradicate social problems.
7. Through blood donation, the donors of the college alleviate the problem of blood shortage.

Context: The college has been a hub of activities when it comes to community interactions. The College has always ensured exchange and communication of students with different stakeholders. The community service performed by the college develops healthy bond with various stakeholders. Moreover, it provides students with the opportunity to become active members of their community and establish a lasting positive impact on society at large. These community services instill in the students a sense of social responsibility, tolerance, and cooperation and it make them more inquisitive and develops their decision making process. Besides, it gives them practical knowledge and fosters their outlook.

Practice: The Red Ribbon Club organizes voluntary blood donation camps with assistance from District Hospital Hnahthial. The doctor examines the weight and primary health condition of each willing donor. This practice aims to provide an adequate supply of safe blood. Apart from the blood donation program the NSS Wing, departments and cell of the College organizes various extension activities and outreach program in the adopted village, adopted school and built waiting shed, held awareness campaign, organize free medical camp and cleanliness drive. At the initial stage of the Covid 19 Pandemic the NSS volunteers and faculty members volunteer for COVID-19 Executive Duty at District Hospital, State Bank of India and Mizoram Rural Bank. From the funds contributed from the staff, Voluntary activities and charity work was done by distributing clothes, food and other commodities in response to covid-19 pandemic food shortage and other covid-19 related problems faced by the neighbouring villages such as Tarpho and Khawhri.

Evidence of success: The community services rendered in and outside the college campus yields a good result. It aids the students to establish their leadership quality, public speaking skill and it nurtures them to become more confident. Most importantly, it inspires and motivates the students to be more compassionate and helps them achieve all round excellence. The students' participation in community service maximizes their potential and talents under the guidance of faculty. Additionally, the students are sensitized on different social and economic issues and are encouraged to work for the eradication of social evils and empowerment of underprivileged through different outreach program.

Problems encountered and resources required: The students have immensely benefitted from the community services performed so far. The Principal of the college extends all-encompassing support to the teachers and the students for their services. As such, there is no major problem encountered in the implementation of this practice. Other than inadequate financial support, no additional resources are

required.

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

Govt. Hnahthial College strives towards a better future and outlook in terms of academic and infrastructure so that the institution becomes distinctive making it a center of learning. The college exhibits distinctive characteristics in terms of addressing the needs of the society, the students and the college fraternity for several reasons. The supportive student-teacher relationships diminish the risk of experiencing social, emotional and mental health problems. Along with the aim to provide academic excellence the college exercise and has made conscious effort to cultivate positive teacher-student relationship as part of daily lesson plan. For academically backward students, arrangements are made such as tutorial, mentoring and remedial class. Mentoring class plays a pivotal role for the students because it is through this system students are able to disclose their personal problems.

Giving importance to the promotion of Culture has been an important feature of the college. To promote the rich cultural heritage of the Mizo the college makes it mandatory for all the teaching staff to wear Mizo traditional attire on every Wednesday.

One of the missions of the college is to spread awareness on the protection of environment.. The college has taken initiative to showcase that we stand with the rest of the world in attempting to combat global warming and the urgent need to protect the environment. So, to accomplish our mission planting and maintenance of trees inside and outside of the college are performed by NSS Unit of the college. Wastes are segregated and managed properly. Solar panel, LED bulbs are placed in the campus to lessen consumption of electricity. Eco Garden, bird nest, NSS Park are in place, photo competition of birds and documenting and counting of birds available in the campus was held in the college campus by the eco club in collaboration with Mr. C. Laldintluanga, a prominent wildlife photographer and member of BIOCON Mizoram for starting up biodiversity research.

One of the goals of the college is to inculcate gender equity and the college strongly discourages all kinds of discrimination on the basis of caste, gender, age, disability, religion, color, status etc. To promote a culture of integration initiative, student's exchange program was conducted in which students from the department of Geography, Govt. Serchhip College visited the college. A lot of feedback and suggestions, valuable and relevant information are gained from them.

Another distinctive characteristic that makes the college distinctive is that the infrastructure is utilized not only by the college fraternity; instead it has been utilized by several stakeholders. “.

Outreach activities are carried out extensively by the NSS, Cells and Departments. MoU was signed with Krishi Vigyan Kendra (KVK), District Hospital Hnahthial and Industry Department Hnahthial to create better future goals for the students, widen their career goals and instil in the students a spirit of innovation and competition. Charity and voluntary activities is performed by the college fraternity at a larger scale

which is an important factor that makes the college distinctive.

NAAC



## 5. CONCLUSION

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### Additional Information :

Despite being located in the remote corner of Mizoram and having been recently proclaimed district capital in 2019, the college has always strived to attain its missions and goals. The footprints of the former teaching faculty who have toil and sweat to make the college a center of learning have left an astounding memory in the hearts of the present generation. Now the college drastically improved its infrastructure and acclaimed as one of the most desirable colleges of Mizoram.

The college is encircled with variegated greenery because of its diverse flora and fauna. One of the factors that make the college distinctive is that it is located in a distant place from the town that is devoid of noise and other intrusive factors. Seasonal trees that bloom and prosper and the tall trees that envelop the campus makes the atmosphere of the college serene. Faculties of this institution are engaged in all-round academic activities. Majority of the faculties are also appointed the task of framing question, evaluation of scripts and related confidential matters by Mizoram University. The congenial and affable relationship that exists between the teaching faculty, students, non-teaching staff and supporting staff has made the college an ideal working place.

To promote and uphold the moral values of the college fraternity, moral ethics in various domains such as child abuse, human trafficking, role of family, domestic violence and human trafficking are prepared by the IQAC of the college and other stakeholders can abstain from being a victim of these heinous crimes. Seminar on personal development, Sex Education, Ethics and Social Responsibilities etc. are also held in the college that foster the students' character, achievement, ethical behavior and principle. Evangelical Cell of the college has taken initiative to impart the importance of morality through prayer services and devotions.

The college has participated to fight covid-19 pandemic in terms of executive duty and distribution of food items to surrounding villages and duty. The teaching learning process of the college is running smoothly through different online platforms. The college faculties are organizing webinar which are directly upgrading the teachers and students.

### Concluding Remarks :

The college's main objective is to provide facility to the students in pursuing higher education, achieve academic excellence and nurture the students for the utmost development of their mind, body and soul. The college prioritizes feedback from various stake holders especially students, and the parents. The feedbacks are collected analyzed carefully to fulfill and rectify the weaknesses. A robust mentorship program helps the students personally and academically. The college prioritizes research and publications, therefore majority of the faculty have joined Ph.D. course, publish papers in reputed journals, and articles in edited volumes. Various committees are formed involving all members of teachers for the smooth functioning of the college. The college is cognizant of its values and social responsibilities which are discernible from the initiative taken in curricular enrichment. The college concern towards inculcating values and ethics amongst the students and sensitizing them towards environment, gender and supporting sustainability of resources are seen by conducting various co-curricular activities, social services and other orientation program. The college sensitizes its students and teachers and other staffs about the need of utilizing the core values and following the code of conduct.